**Class Presidency**

**Responsibilities**

**President:**

* Be on time every class!
* Greet classmates by name
* Fill out the Devotional on the board.
* Start class:
	+ Welcome everyone.
	+ Make announcements.
	+ Recognize accomplishments or upcoming events of classmates.
	+ Announce the Devotional.
* Fill in for the Vice President or Secretary if they are gone.
* Learn from your teacher your responsibilities.
* Call and hold presidency meetings as needed.
* Do The Little Extra (See Back).

**Vice President:**

* Be on time.
* Learn classmates’ names and use those names.
* Write on the board who has the Scriptural Thought and also who has it next time.
* Give a reminder to who has the Scriptural Thought the next time.
* Always be ready to give a thought from the scriptures in case someone is gone.
* Fill in for the President or Secretary if they are gone.
* Learn from your teacher your responsibilities.
* Do the Little Extra (See Back).

**Executive Secretary**

* Be on time.
* Learn classmates’ names and use those names.
* With your teacher’s help, make sure the Weekly Attendance Sheet is being filled out accurately.
* With the rest of the presidencies help, figure out a fun way to recognize those who have birthdays.
* Fill in for the President or Vice President if they are gone.
* Learn from your teacher your responsibilities.
* Do the Little Extra (See Back).

**Do The Little Extra**

The difference between “ordinary” and “extraordinary” is that little “extra”. That will decide what kind of Seminary class we will have this semester. Any ordinary monkey can do the basic parts of your calling. Do the extraordinary to magnify your calling. The following are things past class presidencies have done to make their classes exceptional:

* Be aware. Notice people in your class who may need special attention.
	+ Walk with someone who is always alone.
	+ Encourage someone who usually sleeps or leaves scriptures closed.
	+ Find out why a particular student hasn’t been in class for a while.
	+ Write a note of appreciation to someone who would be lifted by it.
* Share your testimony when appropriate.
* Help others to be quiet and reverent during the lessons.
* Pray for class members.
* Bring a small gift for each class member at the end of a quarter.
* Notice any problems with tardiness or absences and encourage with a challenge or a treat to increase performance.
* Go as a group of class members to visit a student in the hospital.
* Notice if the classroom needs tidying or straightening before class and help the teacher.
* See if your teacher has a song in mind that would go with the day’s lesson that the pianist can play.
* Incentives or charts to tract Scripture Mastery progress
* Sit by someone who needs a friend.
* Treat for the first 12 people on time.
* Do something special to recognize birthdays and summer birthdays.
* Smile and care.
* Remember Matthew 25:40